

Committee members: Richard G. Cohen, Chair; David Kaplan, Chris Spitz, Andrew Wolfberg, David Card (*ex officio/non-voting*)

Report of PPCC Bylaws Committee – February 2020

The PPCC Bylaws govern how we are organized and operate: what we do and how we do it. The Mission Statement read at the start of each PPCC Board meeting comes verbatim from our Bylaws. The Bylaws have been incrementally changed numerous times over the years. There are many authors and occasionally terminology can become confusing.

The Bylaws include several appendices as well as Attachment A (Procedure for Election of Representatives), which is included in the Bylaws for convenience.¹ The Bylaws, including Attachment A, were last revised extensively in May 2019. Now, the Bylaws Committee is recommending further minor revisions, but *only to Attachment A*. The Committee has determined that because the PPCC meeting start time has been changed from 7pm to 6pm, certain technical amendments pertaining to deadlines for required notifications by candidates and/or incumbents are necessary to conform to the earlier meeting start time. The Bylaws Committee is accordingly proposing that the PPCC Board adopt amendments to Attachment A, as summarized below:

- Change the deadline for candidates to notify the Chair of their intention to run for an elected representative position by submitting the required candidate’s application and statement, from 6pm to **one hour before the scheduled start** of the July meeting (*Attach. A, Sec. 3.D.1*).
- Change the deadline for incumbents to notify the Chair of their intention to seek reelection, from 6pm to **one hour before the scheduled start** of the last meeting in June (*Attach. A., Sec. 3.D.2*).

Changing the language to “one hour before” the meeting (rather than specifying an exact time) obviates the need for a further change in the language if the meeting start time is changed again in the future. The required notifications remain the same; only the language for notification deadlines is changed.

Links to two documents are being sent to each Board member for review and have been published on our website: a “redline” (red font/~~strikeout~~) version,² with each recommended change in red font, and a final “clean” draft³ for voting purposes.

The Committee moves that the recommended amendments be adopted by the Board. Voting will take place after discussion at the Board meeting on February 13, 2020. A majority vote of Board members voting is required for adoption of amendments to Attachment A; the “two-distribution” requirement for proposed amendments to the Bylaws does not apply to amendments to Attachment A (*see Attach. A, Preface, p. 28*).

¹See pp. 28-35 of the Bylaws: <http://pacpalicc.org/wp-content/uploads/2019/05/PPCC-BYLAWS-5.09.19.1.pdf>.

² Redline version: <http://pacpalicc.org/wp-content/uploads/2020/01/Attachment-A-22Redline22-Revisions.pdf>.

³ Clean draft: <http://pacpalicc.org/wp-content/uploads/2020/01/Attachment-A-22Clean22-Revisions.pdf>.