

BY-LAWS FOR PACIFIC PALISADES COMMUNITY COUNCIL
June 26, 1975

ARTICLE I

Sec. 1 NAME: The name of this organization shall be the Pacific Palisades Community Council.

ARTICLE II

Purposes and Policy

Sec. 1 PURPOSES: The purposes of the Pacific Palisades Community Council shall be:

- A. To be a forum for the discussion of community issues
- B. To be an advocate for the Pacific Palisades to government and private agencies upon those issues on which there was broad community agreement.
- C. To assist other organizations in the Palisades which want help in accomplishing their objectives or projects, and which the Council desires to support.

Sec. 11 POLICY: The policy of the Pacific Palisades Community Council shall be:

- A. To inform community residents of forthcoming projects.
- B. Not to interfere with the wishes or activities of any individual group or organization
- C. Not to interfere with the Internal affairs of individual groups or organizations.
- D. Not to restrict an individual group or organization from pursuing whatever community project its members think desirable.
- E. Not to restrict an individual group or organization from speaking out on any side of any issue on which it wants to be heard.
- F. Not to represent any political parties.

ARTICLE III

Membership

Sec. 1 ELIGIBILITIES: All organizations and residents of Pacific

Sec. 1
(cont'd)

Palisades are essentially non-voting members of Pacific Palisades Community Council.

Sec. II

Representatives: The Pacific Palisades Community Council shall consist of thirteen (13) representatives (or their alternates) chosen from the following categories of organizations** plus four (4) members-at-large.

A. Homeowners Associations	(2)
B. Civic League	(1)
C. Chamber of Commerce	(1)
D. Veterans	(1)
E. Human Relations Council	(1)
F. Environment	(1)
G. Education	(1)
H. Youth Service (Adult)	(1)
I. Youth (1977, see **)	(1)
J. Culture	(1)
K. Ministerial Association	(1)
L. Women's Service Clubs	(1)
M. Men's Service Clubs	(1)
N. Members-at-Large	(4)
	<hr style="width: 10%; margin-left: auto; margin-right: 0;"/>
	(18) - as of 1977

Sec. III

The Community Council shall include:

- A. A chairman, vice-chairman and treasurer (members-at-large)
- B. Advisors (non-voting members) selected by the Chairman to carry on the work of the Council.

Sec. IV

Methods of Choosing Representatives and Alternates:

- A. The groups in each category may use any method they choose to select their Representatives and Alternates.
- B. Each Representative shall serve for a term of one year. No Representative shall serve for more than two consecutive one-year terms for any one category of organization.
- C. Each Representative and/or Alternate shall be responsible to the organizations he or she represents.
- D. Each category shall select a second and third Alternate to attend Council meetings when the Representative cannot attend.

** The categories of organizations are attached. These may be modified or amended at any time by vote of the Council.

- Sec. IV (cont) E. The Council may request that the categories send a certification of approval of their Representatives and Alternates.

ARTICLE IV

Nominations and Elections of Chairman and Members-at-large

- Sec. I Nominating Committee: The Chairman shall appoint members of the Nominating Committee for the purpose of nominating a Chairman, Vice-Chairman and Treasurer.
- Sec. II Report of Nominating Committee and Nominations from the floor: The report of the Nominating Committee of its nominations for Chairman, Vice-Chairman and Treasurer shall be made to the Council. Immediately following the presentation of this report, nominations may be made from the floor. The Chairman shall be chosen from among present or past Council representatives or alternates.
- Sec. III Nomination of Member-at-large: The newly elected Chairman shall submit his nomination for member-at-large to the Council for their approval by a majority vote of a quorum.
- Sec. IV Elections: The election of the Chairman, Vice-Chairman, Treasurer and the member-at-large shall be by secret ballot and a majority vote of a quorum.
- A. If there are more than two candidates for an office, the two receiving the most votes will immediately run against each other, again by secret ballot, until one has a majority vote of a quorum.
- Sec. V When a Chairman, V-Chmn or Treasurer is elected, he or she automatically becomes a Member-at-large and his category of organizations must choose a new Representative, if applicable.
- Sec. VI No Chairman, V-Chmn or Treasurer shall serve for more than two consecutive one-year terms.
- Sec. VII The Secretary of the Community Council shall be appointed by the Chairman and will not be a voting member of the Council.

ARTICLE V

Meetings

- Sec. 1 All Council meetings shall be open to all members of the community and to the press.

- Sec. II The Pacific Palisades Community Council shall meet the second (2nd) and fourth (4th) Thursday of each month.
- Sec. III All Council meeting agendas shall be well publicized.
- Sec. IV Minutes of each Council meeting shall be sent to each organization represented where feasible.
- Sec. V The first 10-15 minutes of each meeting shall be devoted to concerns and announcements offered by any member of the community.
- Sec. VI The Council shall make regular reports to the community at open community meetings.

ARTICLE VI

Voting and Quorum

- Sec. I Voting: In order for the Council to take action, except where herein stated, a two-thirds vote of all the actively seated representatives on the Council is required.
- A. "Actively seated representatives" refers to those representatives or their alternates holding seats on the Council, whether present or not.
 - B. If $2/3$ vote is one-half or more, the fraction will go to the next highest whole number.
 - C. If $2/3$ vote is less than one-half the fraction will revert to the next lowest whole number.
 - D. Example: 17 members - $(11-1/3)$ - 11 votes to carry
15 members - 10 votes to carry
14 members - $(9-1/3)$ - 9 votes to carry
13 members - $(8-2/3)$ - 9 votes to carry
12 members - 8 votes to carry
- Sec. II Quorum: A quorum shall consist of two-thirds ($2/3$) of the actively seated representatives or their alternates. The determination of what constitutes $2/3$ shall follow the same procedure as that for voting (above).
- Sec. III After a motion has been duly made and seconded, any one, or

Sec. III more, representatives(s) may request a postponement of the
(cont) vote on said motion until the next Council meeting. However,
no vote may be postponed more than once except by Council
approval by a majority vote of those present.

ARTICLE VII

Fiscal Year

Sec. I Fiscal year: The fiscal year of the Pacific Palisades
Community Council shall commence on the first
day of July each year and end on June 30 the
following year.

ARTICLE VIII

Committees

Sec. I Administrative Committee: The Chairman may appoint an Admin-
istrative Committee, whose duties shall be to aid the
Chairman prepare the agenda of each meeting in
advance and perform any other duties the Council
deems necessary.

Sec. II Standing Committees: The Standing Committees of the Pacific
Palisades Community Council shall be:

- A. Public Safety (Fire, Police, etc.)
- B. Parks & Environment
- C. Planning and Zoning

Sec. III Other Committees: Committees will be appointed to consider,
investigate, or take action, on certain matters as
directed by the Council.

ARTICLE IX

Amendments

Sec. I Amendments: The By-laws for Pacific Palisades Community
Council may be amended by two-thirds (2/3)
majority vote of all the actively seated
representatives on the Council (or their designated
alternates). No amendment shall be voted upon
until it has been read at two consecutive Council
meetings prior to any vote taken on said amendment.

ARTICLE X

Legal Counsel

Sec. I Legal Counsel: A Legal Counsel shall be nominated by the Chairman and approved by two-thirds (2/3) majority of the Council, present and voting.

A. Legal Counsel shall:

- (a) Participate in the meetings and activities of the Council as an ex-officio member;
- (b) Be an ex-officio member of all committees and sub-committees of the Council;
- (c) Advise, counsel and instruct the Council on all matters of a legal nature;
- (d) Assist the Council in drafting resolutions, proposals or other documents of a legal nature;
- (e) Act as liaison between the Council and legislative, administrative or other bodies at the request of the Council;
- (f) Render opinions relating to legal questions of the Council.
- (g) Report directly to the Chairman and the term of Legal Counsel shall be identical with the Chairman.

ARTICLE IX

Any procedure not referred to herein shall be governed by Roberts Rules of Order.

PACIFIC PALISADES COMMUNITY COUNCIL

RB
7/1/75

ORGANIZATIONS REPRESENTED

CHAMBER OF COMMERCE

Merchants

CIVIC LEAGUE

MEN'S SERVICE CLUBS

Optimist
Rotary
Lions
Men's Club
Masonic Club

VETERAN ORGANIZATIONS

American Legion
American Legion Auxiliary

WOMEN'S SERVICE CLUBS

Hadassah
~~Newcomer's Club~~ *out June 11, 1975*
Junior Women's Club
Pacific Palisades Women's Club

ENVIRONMENT

No Oil, Incorporated
Friends of Santa Monica Mountains
Temescal Canyon Association

EDUCATION

PTA, PTSA, & Advisory Councils at:

Palisades Elementary *Le Lycee Francaise*
Marquez Elementary *Palisades Village*
Canyon Elementary *School*
Paul Revere Junior-High
Palisades High
Corpus Christi Home & School Assoc.
St. Matthews Parents Council
Adult Education
Pre-School Education

HOME OWNERS (2 seats)

Bel-Air Bay Homeowners
Riviera Homeowners
Huntington Palisades Property Owners
Castellamare Homeowners
Castellamare Mesa Homeowners

HOME OWNERS. (continued)

Paseo Miramar Homeowners
Pacific Palisades Property Homeowners
Pacific View Association
Palisair Homeowners
Santa Monica Canyon Civic Association

HUMAN RELATIONS COUNCIL

CULTURAL

Palisades Beautiful
Garden Club
Brentwood-Palisades Chorale
Brentwood-Palisades Youth Orchestra
Symphony Orchestra
Theatre Palisades
Arts in Action
Art Association
Friends of the Library

YOUTH SERVICE (Adult and Youth)

Palisades High Student Body
Paul Revere Jr. High Student Body
St. Matthews E.Y.C.
St. Matthews 89ers
Methodist Youth Group
Presbyterian Youth Group
Corpus Christi Youth Group
Job's Daughters
Girl Scouts
Boy Scouts
YMCA High School Group
Calvary Church Youth Group
Jewish Congregation Youth Group
Campfire Girls
Girl Scouts
Boy Scouts
Coordinating Council
YMCA
Youth Employment Service
Parents and Kids Together
Recreation Center Service Association

MINISTERIAL ASSOCIATION