

**BYLAWS COMMITTEE REPORT  
SEPTEMBER 2022  
AMENDED BYLAWS AS FOLLOWS:**

At our regularly scheduled meeting of September 22, 2022, after two consecutive distributions of proposed bylaws amendments, the PPCC Board, with all voting members present, voted to amend the Bylaws as follows:

- Added a **Parliamentarian** as a non-voting advisor, who may be appointed by the Chair with the consent of the Board. The same person may serve as Parliamentarian and Legal Advisor or may be two different people. (Bylaws, Art. V.1.D. and E.)
- Split the office of Secretary into a **Recording Secretary** (a voting officer, on the Executive Committee) and a **Corresponding Secretary** (a non-voting Board Member, appointed by the Executive Committee with the consent of the Board – not an officer and not on the Executive Committee) (Article VI, Sec. 3. A., B., and C., and in other miscellaneous places). The purpose is to lighten the load of the Secretary, by having the Recording Secretary do the internal work of the organization, and the Corresponding Secretary do the outward communications work and media messaging.
- Expressly clarified that the **term of all PPCC officers is for one year** (Article VII, Sec. 4.C.).
- **Lifted the requirement that meetings be in-person**, allowing the Board to decide between in-person and alternate remote means, and eliminating the determination of exigent circumstances in order to meet by Zoom (Art. VII, Sec. 5; Art. IX, Sec. 1).
- **Made a change to the organizational line-up in Appendix A**, adding Resilient Palisades to the Environment category, to be shared with Temescal Canyon Association and moving the American Legion from the Service Club category to the Civic Organization category to share a seat with The Civic League.